**Tool: Involving adolescents in management and oversight**

Use the tool below for guidance with involving adolescents in the management and oversight of your intervention with the Adolescent Kit. ***Insert icon for: Let adolescents take the lead***

| **Getting started** | * If establishing a new, stand-alone intervention with the Adolescent Kit, form a steering committee made up of community leaders, parents, and adolescents * If integrating the Adolescent Kit within an existing programme, work with the steering committee already in place |
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| **Options for involving adolescents** | * Include adolescent representatives as members of the steering committee   And/or   * Form a separate committee of adolescents who can share responsibility for planning and managing the intervention |
| *Questions to ask:* | |
| **Selecting adolescent representatives** | * How will adolescents select their representatives? * Will different groups be represented equally? (Gender, age, ethnicity, etc.) ***Insert icon for: Include all adolescents*** |
| **Roles and responsibilities** | * What will adolescent representatives do? What will their role be? * If there is an adolescent committee, what tasks will it be responsible for? How will it interact and share decision making with the adult steering committee? * How can you ensure that adolescent representatives understand their roles, know what is expected of them and are clear about the aims of their work? * How can you ensure that adolescent representatives find their roles enjoyable and meaningful? * How will adolescents benefit from their involvement? |
| **Working with adults** | * What steps can be taken to support a productive relationship between adults and adolescents, so that they can work together to plan and make decisions about the intervention? * What preparation and support will adolescents need to communicate and collaborate effectively with adults? * What preparation will adults need to respond constructively to adolescents’ suggestions and to include adolescents in decision making?   *Link to* ***Supporting adults to work with adolescents*** *tool.* |